

Brighton Marina Neighbourhood Forum

Minutes of the Forum Steering Committee meeting held on Wednesday 11th December 2019, 2pm, at the Estate Office, Brighton Marina.

Present: Andrew Knight, Keith Malcolm, Ken Sainty, Mary Pett, Kirsty Pollard, Mike Hatch, Andrew Ashcroft (consultant).

The following matters were discussed:

1. Review plan making process and timescale.

Following the recently undertaken community questionnaire, Andrew Ashcroft (AA) had been asked by Andrew Knight (AK) to consider the anticipated next steps to be taken towards making our neighbourhood plan. His resulting document is circulated with these minutes as 'Plan next stages Dec 2019.' All agreed that it was desirable to maintain some momentum in the process, and that we should aim to be ready to carry out the Consultation on the pre-submission plan (phase 4) by May 2020. AA said that he was confident that the consultation work that has been carried out so far was good and appropriate. AK said that whilst he felt that we would need AA to work on the formal policies, where these need to comply with planning policy conventions, when it come to the more general parts of the plan document there would be opportunity for other forum members to be involved in the writing of the plan.

2. Review the proposed plan structure.

AA also produced a proposed structure for the chapters of the pre-submission plan and this document is attached with these minutes as 'structure of pre-submission plan.'

3. Consideration of plan policy/community action areas

AA had reviewed the responses to the recent community questionnaire and formed a proposed list of policies and community actions based on the responses received. His document is attached as 'proposed pre submission key issues.'

All discussed the items listed. Additional areas that were felt to need addressing were 'Housing,' 'Water areas,' 'Workspace,' 'Community facilities,' 'Master planning' and 'Identity.'

Mary Pett asked that the ordering of the policies be made to match up with the objectives of the forum vision statement.

4. Next actions.

AA was requested to produce draft policies and community actions taking into account the discussion during the meeting and the survey responses. The next meeting will be arranged to review these once they have been drafted and circulated to steering committee members.

End.