

Brighton Marina Neighbourhood Forum

MINUTES OF FORUM STEERING COMMITTEE MEETING

HELD ON THE BARGE

Thursday 14th September 2017 @ 14:30

Attendees:	Andrew Knight	BM Estate Management	AK
	Andrew Collumbell	Premier Marinas	AC
	Ken Sainty	Resident	KS
	Keith Malcolm	Resident	KM
	Mary Pett	Resident	MP
	Rebecca Fry	Brighton & Hove City Council	RF
	Katie Sullivan	Administrator	KAS
Apologies:	Kirsty Pollard	Savills	KP

1. Apologies	ACTION
<ul style="list-style-type: none"> Apologies were received from Kirsty Pollard of Savills 	
2. Introductions	
<ul style="list-style-type: none"> All present introduced themselves RF explained her role as Principal Planning Officer for BHCC, and confirmed she is happy to attend Forum meetings wherever possible. 	
3. Review of Constitution and Governance	
<ul style="list-style-type: none"> Copies of the Constitution had been previously circulated. MP queried some items/potential situations not included within the Constitution. The Clause 25 allows for Constitutional amendments if agreed by two thirds majority of members. It was agreed MP would revert to the forum with suggested amendments/additions to the constitution. 	MP
<ul style="list-style-type: none"> In the event of legal challenges being raised to the future Neighbourhood Plan – for example by a Developer who feels the Plan damaged development prospects - MP suggested that steering committee members could be held personally liable would need indemnity insurance. MP also questioned whether those acting on behalf of corporations (AK, AC, KP) would also require corporate liability insurance for the same reasons. It was agreed that RF would request clarification from BHCC legal team. 	RF
<ul style="list-style-type: none"> RF clarified that the Neighbourhood Plan must comply with strategic policies in Part One of the City Plan. Refer to DA2 within City Plan part one. RF confirmed that the Neighbourhood Plan would supersede the PAN4 if there was a conflict. 	
<ul style="list-style-type: none"> It was queried whether a Forum Designation can be renewed upon the 5 year expiry. RF to investigate further and revert. 	RF

4. Appointment of Officers

- AK put himself forward as Chairman, and was unanimously elected by a show of hands.
- MP explained she would be happy to take on the role of Secretary, but only once the issue of indemnity was resolved.
- KM was prepared to act as Treasurer.
- It was agreed that appointments to the roles of Secretary and Treasurer would both be postponed until the next meeting.

Andrew Knight took the Chair

5. Domain Name / Website

- It was considered desirable for the Neighbourhood Forum to have its own website, rather than a page within the BM website. It was agreed to create a new independent site, with a link from the BM website. Action AK to liaise with Peter Smith, a BM Residents Association member who has offered his services with website/domain expertise.

AK

6. Training & Grants

- KS to collate and distribute training information.
- A discussion was had regarding CIL (Community Infrastructure Levy) and how much control the Forum has over this. RF to investigate further and revert.

KS

RF

7. Any Other Business

- A discussion was held regarding the BlackRock site. KS to distribute information in the public domain regarding this. RF to request the BHCC Project Manager keep us informed of project progress.
- It was agreed that it would be helpful to have a session considering the sort of vision that people have for the Marina, and what should be the key objectives of the forum, leading to a clear brief for the neighbourhood plan.
- Question raised of should steering group meetings be open to the public. The general feeling was that they should be, by means of advertising that they are happening and offering chance to attend.
- Data protection – is the data protection policy for the forum in order? Disclaimer needs to be on website.

KS

RF

8. Date of Next Meeting

- Thursday 12th October, Brighton Marina Estate Office, 2pm