

Brighton Marina Neighbourhood Forum

MINUTES OF FORUM STEERING COMMITTEE MEETING

HELD AT THE ESTATE OFFICE

Monday 2nd July 2018 @ 11:00

Attendees:	Andrew Knight	BM Estate Management	AK (Chair)
	Keith Malcolm	Resident	KM
	Ken Sainty	Resident	KS
	Kirsty Pollard	Savills	KP
	Katie Sullivan	Administrator	KAS
Apologies:	Andrew Collumbell	Premier Marinas	AC
	Mary Pett	Resident	MP

1. Apologies

Andrew Collumbell & Mary Pett sent their apologies.

2. Rottingdean Neighbourhood Forum

We were visited by Sue John and Bob Webzell of Rottingdean Parish Council, who are members of the Rottingdean Neighbourhood Forum, to share their experiences with us. Key notes of the discussion are as follows:

- They have had a long journey – their area was agreed in 2012 with one failed plan attempt under a previous steering committee.
- They started this plan with a large public consultation exercise to identify and agree 6 strategic priorities.
- Their next step was a Housing Needs Survey, which concluded they had a lack of down-sizer and starter units within their area. They had 180 responses from circa 1600, which is a good response rate. They used a firm of consultants to analyse the results.
- They have received £15,000 in grants from Locality and Action in Rural Sussex.
- They have utilised experts within the village wherever possible, but also enlisted the help of Andrew Ashcroft, a Neighbourhood Forum consultant for most of the policy writing and technical aspects.
- Their plan is in the final drafting stages and will be out for consultation in Autumn 2018 with referendum targeted for March 2019.
- They haven't had to engage with local MPs.
- They have engaged with Developers and shared the draft plan with them. Subsequent developer planning applications have made reference to the draft plan, such as "whilst preparing this application we have been mindful of the emerging neighbourhood plan and the policies contained therein" etc.
- Key advice was:
 1. Focus on evidence collection, and reference every decision/statement/policy to the evidence base;
 2. Select consultants well to ensure that we get bespoke cost-effective advice, rather than generic general advice; and
 3. Keep up the public engagement throughout the process and always try to incorporate feedback.

Agreed BMNF action: start to collate an evidence of consultation diary, to include the vision session held at the AGM.

KS

3. Sea Lanes

Scott Marshall, Andy White and Ross Gilbert of the Swim Lanes team attended to present their plans for an outdoor swimming pool, Swim Trek office and associated commercial space on Madeira Drive.

They have both five and ten year business plans running in parallel with each other, for a 25m pool initially to be extended to 50m in the future.

They have submitted a planning application (BH2018/01973). There is a show suite on the site, which houses a model of the plans. All present were enthusiastic about the project and felt it would be appropriate to write a letter of support from the Steering Committee.

4. Dates of Future Meetings

Date of future **Steering Committee** meetings:

Monday 24th September at 2pm

Thursday 15th November at 11am

5. Any Other Business

AK updated the Steering Committee on the following items:

5.1 The agreed response to the CIL consultation, as previously discussed both by the Steering Committee and at the AGM has been sent to the Council.

5.2 Following the AGM the agreed updated constitution has been sent to the Council.

5.3 Our website has been updated to take account of actions from the AGM.

5.4 No Further comments had been received in relation to the draft vision statement during the period provided following the AGM.